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## **Bossy Beats, December, 2017**

Minnesota State University Moorhead, Registrar's Office

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# bossy BEATS

VOL. 2, No.2  
DECEMBER 2017



**KEEP  
CALM  
ANOTHER ONE  
BITES  
THE DUST**

**You can thank us later for getting this song stuck in your head! Well, we've made it through another fall semester unscathed (we hope), so now it's time to wrap things up before 2018 begins!**

**Final exams** for fall are scheduled for Dec. 7-13. The final exam schedule can be found on the website under "Academic Calendars." Please note that classes meeting at 4:30 pm or later will give exams during finals week at the regularly scheduled day and class time.

**Get those grades in!** The window for posting final grades on the web for the current fall 2017 term opens **Wednesday, December 6th** and will remain open until **4:30 PM on Friday, December 15th**. We cannot stress enough how important it is to get grades in by the deadline, as it affects posting degrees, financial aid, financial appeals, and academic suspension & appeals. And as you all know, students are very eager to get their grades!

And last but certainly not least, are you ready for some pomp and circumstance? We hope so, because the fall 2017 commencement ceremony will be held on Thursday, December 14th at 1pm in the Nemzek Fieldhouse. Faculty are asked to robe and prepare for lineup at 12:30 pm. Information on RSVP'ing and van transportation will be sent out via email. We are happy to announce 460 students (both undergraduate and graduate) are eligible for graduation this semester! Please attend to help celebrate their achievements...they appreciate it more than you know!

## 3,2,1 ACTION

The Registrar's Office, in collaboration with IT and Office of Online and Extended Learning, are working together to develop online video tutorials on topics regarding registration. Tutorials will include: what is needed to register for classes; how to navigate eServices; searching and registering for courses; holds and registration issues; cancelling registration; and how to read your degree audit. We are excited to provide these "how to" videos to help our students navigate the ins and outs of registration!

## Student Schedule Planner... Less Stress, More Success!

Unless you've been living under a rock the past few months, you all know about the new student schedule planner software! The Registrar's Office has been doing ongoing trainings with faculty, staff, and students on how to use the planner.

Skeptical? Maybe this will change your mind. In October alone we had almost 2,000 logins to schedule planner, and almost 6,000 so far for 2017! So far in 2017 we have had 2,000 unique users login to the system.

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### FEATURED BOSSY MEME:



## What we've been up to...



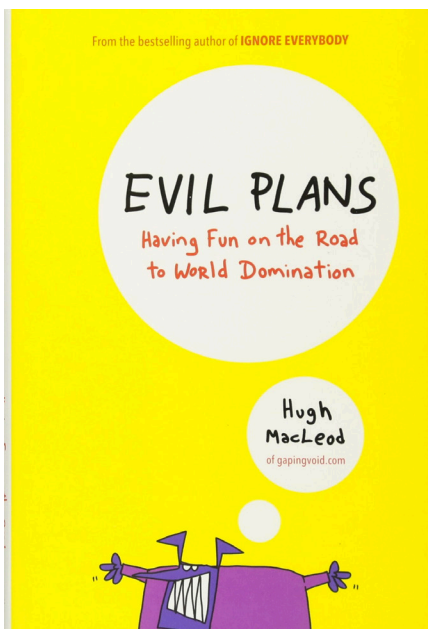
### National CollegeSource User Conference

The National CollegeSource User Conference was held in June in San Diego, CA. Heather Soleim, Sarah Jegela, and Gail Schmidt were in attendance to learn more about DARS, Transferology, TES, and how to surf.



### DARS/Transfer User Conference

The DARS/Transfer User Conference was held in October at Cragun's Resort in Brainerd, MN. Jim Anderson, Sarah Jegela, Gail Schmidt, Heather Soleim and Ivy Tysver were in attendance along with Jolene Richardson from MSUM.



### Regional UMACRAO Conference

The Regional UMACRAO Conference (Upper Midwest Association of Collegiate Registrars and Admission Officers) was held in November at Arrowwood Resort in Alexandria, MN. Heather Soleim is the president of the organization, while Sarah Jegela is the current membership chair. Gail Schmidt, Ivy Tysver, and Jim Anderson were also in attendance. Soleim enjoyed her year as president and spent most of her time finding members willing to align with her on her quest for world domination. She will be focusing her free time on reading...because if you are going to dominate the world, you might as well have fun doing it!

## Stirring the Dragon fire within us!

As we close out another year and get ready for 2018, we would like to share with you some highlights from our closing speaker at the UMACRAO conference, Jill Blashack Strahan – Tastefully Simple Founder & CEO. Her goal...stirring the fire within you...or in our case, the dragon fire within us!

*These are great reminders to take with us into the new year and to incorporate into our core values of grit, humility and heart...*

- ▶ **Live with intent**
- ▶ **Let fear be a motivator**
- ▶ **Get better, not bitter**
- ▶ **Take it one minute at a time**
- ▶ **Hang out with the motors, not the anchors**
- ▶ **Keep shining into 2018!**

### REGISTRAR'S OFFICE

104 Owens Hall  
Phone: 218.477.2565  
Fax: 218.477.2941

[registrar@mnstate.edu](mailto:registrar@mnstate.edu)  
[@MSUMregistrar](mailto:@MSUMregistrar)



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